


COVID-19 Employee Health-Screening Form

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 COVID-19 Employee Health-Screening Form (www.shrm.org/ResourcesAndTools/tools-and-samples/hr-forms/Documents/COVID19%20Employee%20Health%20Screening%20Form.docx)

Employee name: _____

Job title: _____

Supervisor's name: _____

Date	Body temperature	Respiratory symptoms? (Y/N)	Screened by

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If an employee's body temperature is at or above 100.4 degrees Fahrenheit, the employee must be sent home immediately and the following completed:

Date the employee was sent home: _____ Recorded temperature: _____

Are visible signs of respiratory illness present? _____ Yes _____ No

An employee sent home with a fever can return to work when:

- He or she has had no fever for at least three days without taking medication to reduce fever during that time; AND
- Any respiratory symptoms (cough and shortness of breath) have improved for at least three days; AND
- At least seven days have passed since symptoms began.

The employee may return to work earlier if a doctor confirms the cause of the employee's fever or other symptoms is not COVID-19 and provides a written release for the employee to return to work.

Date the employee returned to work: _____

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